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**Minutes of the Town Planning Advisory Committee meeting held at Halcro Cottage, on September 11<sup>th</sup>, 2014 at 7 P.M., at which are present:**

Present: Deborah Woodhead, Councillor and Chairwoman, Nicole Durand, Councillor  
Diane Piacente  
Miriam Tabori  
Marcus Owen  
Joyce Galliker  
Phillip Avis

Invited and present: Mayor Ed Prevost, Nathalie Lavoie, Director of Urban Planning

Convened and absent:

**1. Minutes of the Previous Meeting**

The minutes of the regular Town Planning Advisory Committee meeting held on August 14<sup>th</sup>, 2014 were submitted to all members. It is **moved** and unanimously resolved that the minutes be approved as submitted.

**Adopted unanimously**

**2. 620 Main : Major Renovation**

Whereas an application has been received for the major renovation of a building at 620 Main Road;

Therefore it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommends the approval** of the plans as submitted.

**Adopted unanimously**

**3. 83 Cedar : New Detached Garage**

Whereas an application has been received for the construction of a new detached garage at 83 Cedar;

Therefore it is **moved** and unanimously resolved that the Town Planning Advisory Committee recommends the approval of the plans as submitted with the following conditions:

3.1 The exterior colour of the new detached garage to be harmonious with that of the house;

3.2 Measures should be taken so that the second story of new garage will serve as a shed/storage and will NOT become a residential accommodation.

**Adopted unanimously**

**4. 308 Main : Addition and Major Renovation**

Whereas an application has been received for the major renovation of a building at 308 Main Road;

Therefore it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommends the approval** of the plans as submitted with the following conditions:

4.1 The east side wall to be redesigned as to soften appearance by a horizontal division between the floor levels, or at least, an additional window at ground floor, matching the window above;

4.2 Measures will be taken to protect the trees as much as possible during the construction process, especially for west elevation.

**Adopted unanimously**

**5. 889 Main : Major Renovation**

Whereas an application has been received for the major renovation of a building at 889 Main Road;



Therefore it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommends the approval** of the plans as submitted.

**Adopted unanimously**

6. **542 Main : Landscaping plan**

Whereas landscaping plans dated August 19<sup>th</sup> 2014, project n° 8641402, have been received for the multi-family building reconstruction project at 542 Main Road;

Therefore it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommends the approval** of the landscaping plans as submitted with the following conditions:

- 6.1 Rooftop terrace to be moved to the north-east side of the building to maximise the view;
- 6.2 Benches to be installed near the front entrance of the building;
- 6.3 Elevation plans of the retaining wall on the west side of the building from Main Road to the end of the property will be submitted for review;
- 6.4 Make sure the plants and shrubs proposed along the west side driveway will not interfere with the visibility of said west side driveway entrance.

**Adopted unanimously**

7. **First Draft of the New Demolition By-law**

An informal discussion regarding this item took place.

8. **Termination of Meeting:**

Having no other subjects to discuss, the meeting ends at 9:30 P.M.  
Next meeting: October 9<sup>th</sup> 2014, 7 P.M.